



Restart, Inc.

Direct Service Professional

Summary of Organization:

Founded in 1986, Restart, Inc. is a Minnesota-based, 501(C3) nonprofit organization that provides Adult Foster Care, Housing with Services and Independent Living Skills Services for more than 225 individuals living with traumatic brain injuries and other disabilities.

Our highly qualified staff works with clients to teach strategies and routines that will compensate for abilities that have been compromised by injury. We teach clients activities of daily living and independent living skills, and facilitate reentry into the community through vocational, volunteer, social and leisure activities.

We provide a holistic model of service delivery that is built upon each individual's strengths and abilities.

As clients increase their skills, they move along the continuum of independence and reintegrate into the community with purpose and dignity.

A brain injury truly cuts across all economic, ethnic, age and gender groups. When a person sustains a brain injury, their life can change in many ways. Personality, behavior, cognition, and memory can be affected. Restart provides the supportive services that give a person the opportunity to start again.

Responsibilities:

The Direct Support Professional (DSP) is responsible for providing health care, supervision and support services to the residents of Restart, Inc. in accordance with the resident's Care Plan, Behavior Support Plan and Collaborative Goals. The DSP is responsible for supervision of residents, medication administration, housekeeping and meal preparations for the site and ensuring that the home operates effectively.

Qualifications:

Must be at least 18 years of age.

- Completion of Restart, Inc.'s Home Health Aide training and general orientation. Completion of Restart, Inc.'s Medication Administration training and ability to demonstrate proficiency in this area.

One or more years of previous experience working with adults with disabilities in either a group home or nursing home is preferred, but not required.

Certified Nursing certification and/or DSP certification desired, but not required.

If the applicant does not have at least one year of experience working with adults with disabilities, it is his/her responsibility to explain to the Manager of Human Resources how previous experience is sufficient to work as a DSP with Restart, Inc.

The applicant or new DSP must be willing to be trained to accomplish all tasks assigned and given on this Job Description.

No criminal offense (misdemeanor or felony) that would disqualify an applicant from working with Vulnerable Adults.

Employment is contingent upon successful completion for all of the following:

Physical Examination

- A two step Mantoux test (for Tuberculosis) is required for new hires.
- However, if the Mantoux test is positive, the employee needs to provide a clear chest x-ray every 12 months for two years.

Background Check.

Skills:

*Working well with co-workers in a team environment.

*Being flexible in order to fulfill service hours as well as assisting in emergency situations.

*Experience working with behavioral issues.

*Working knowledge of Microsoft Word and Excel Programs.

*Sharp interpersonal skills in order to provide working relationships with clients, outside vendors, family members and all team members involved.

*Ability to work unsupervised

*Ability to remain professional in all types of situations.

Additional Information

Objectives:

The Direct Support Professional enhances the ability of the resident to lead a self-determining life by providing the support necessary to build self-esteem, to make informed choices and follow through on responsibilities.

The DSP uses effective communications skills to build rapport and uses modes of communication that are appropriate to the communication needs of the residents.

The DSP ensures residents access to work programs and community resources by helping arrange transportation, support daily schedules and routines and provide advocacy, reminders and organizational skills to help resident attend programs daily

The DSP maintains collaborative professional relationships with the resident and all team members, including family and friends and follows ethical standards of practice (e.g., confidentiality).

The DSP assists the resident to meet his/her physical (e.g. health, grooming, toileting, eating) and personal management needs by teaching skills, providing supports and building on individual strengths and capabilities.

The DSP assists the resident with household management, meal prep, laundry, cleaning, decorating and with transportation needs to maximize his/her skills abilities and independence.

The DSP completes required training and continues professional development in addition the DSP should be able to identify area for skills improvement.

The DSP identifies crisis, defuses the situation, evaluates and determines intervention strategy and contacts necessary supports and complies with guidelines for reporting.

The DSP is familiar with the mission and practices of Restart, Inc. and participates in the organizational goals.

The DSP maintains accurate records, reporting, providing data and submitting records in a timely fashion while maintaining standards of confidentiality.

The DSP assists the resident in facilitating friendships and peer interactions as needed in addition to planning for community and Restart, Inc. activities, Leisure Activity Program and events.

The DSP administers medications accurately and in accordance with the agency policy and procedures.

The DSP assists residents in implementing health and medical treatments and assists in scheduling, attending and following through on all medical appointments.

How to apply:

Email resumes to cherenea@restartincmn.org , fax to (952) 767-3351 or you may submit an application via Restart's website at www.restartincmn.org

This part time position is for every Friday 6a-2p, every other Friday and Saturday asleep overnights (each overnight pays \$50.00)to include Saturday and Sunday shifts from 4p-10p.